



Keyboard Usage Work Sheet: 01-DL-03-WS



Follow the instruction and try the different Keys

1. Type your name in UPPER CASE
2. Type your name in lower case
3. Use the Shift key to type the word "HOUSE"
4. Use the shift key to type the symbols @,&,%,#
5. Use the "Num Lock" to type your age
6. Type the given below sentence and use the "Enter" key to type the 2nd line and the space bar to create space between the words.

My name is Ramesh Patel

I'm 8 years old